

**The Tennessee Valley Chapter of  
Society for Human Resources Management  
Board Meeting –01-03-13**

Present:	Robin Jackson	Denny Smith	Cathy Shallal
	Pam Werstler	Pat Bearden	
	Amy Smith	Mary Ila Ward	
	Linda Robinson	Beverly Thompson	

- I. The meeting was called to order by Robin Jackson, President, at Java Jaay's in Decatur.
- II. The minutes from December were reviewed by the Board members. Pam Werstler noted a change on the date of the Spring Hill Visit from March 12<sup>th</sup> to March 13<sup>th</sup>. Motion was made by Denny Smith to approve the November minutes. Robin Jackson seconded the motion.

**III. Officer Reports:**

President: Robin passed out the 2013 Board of Directors Commitment Forms to the Board Members. Robin stated that Amy Smith, Secretary, would file the forms for the year. Robin welcomed new members Linda Robinson (1<sup>st</sup> VP of Programs) and Beverly Thompson (2<sup>nd</sup> Vice President of Membership) for 2013. Robin noted that Taylor Simmons, who will also serve as a 1<sup>st</sup> VP of Programs alongside Linda Robinson, was not able to attend this meeting. Robin also noted that Darleen Pope, who has agreed to serve on the board as the Director of Diversity, was not currently a TVC-SHRM member and therefore could not serve on the board. Robin agreed to contact Darlene to see if she plans to renew her membership. If Darleen does NOT renew her membership, the Diversity Director role will be open for 2013. Robin also asked the board for feedback on giving W-9 forms to companies who ask for them. Robin mentioned that we had Nancy Vaughn, former Vice President of Membership and a legal representative, check into this last year and found that the cost for doing this was considerable. Nancy had also noted that the chapter would need to become incorporated to do this. Robin agreed to touch base with Chasitie White (who has an accounting contact that might be able to give more guidance on this). Mary Ila Ward also agreed to contact an accounting acquaintance to see what she could find out. Robin reminded everyone that the board meetings in 2013 would be held at the same times and location—the 1<sup>st</sup> Tuesday of the month at Java Jaay Coffee House. Robin also stated that we would schedule a special meeting at the end of January to discuss the 2013 budget. Robin stated that our first meeting for 2013 would be next week on Wednesday, January 9<sup>th</sup>. Our speaker, Mike Bean, will replace Pam Werstler, who will be on federal jury duty that day. Mike will do a SHRM update. Robin mentioned that we have a sponsor for January-Redstone Federal Credit Union.

2<sup>nd</sup> Vice President of Membership: New Board Member Beverly Thompson reported that we are currently at 77 members as of the first of the year. Beverly stated that many members had not yet paid their dues for the year and that she planned to go through and see which members are still outstanding. Pam Werstler suggested that, once Beverly had this list, that she let the Board know who had not yet renewed so we could contact them individually.

1<sup>st</sup> Vice President of Programs: New Board Member Linda Robinson was present at this meeting. Taylor Simmons was not present. Linda reported that Doug Bacchus will likely be our speaker in February. Linda stated that Doug would speak about leadership. Robin reminded Linda that we would need Doug's info by mid-January to submit for HRCI credits.

Secretary: Amy Smith had nothing to report.

Treasurer: Pat Bearden presented the Treasurer's Report for December 2012. The ending balance for the month in the checking account was \$7290.11 plus \$74.00 cash. The money market account was at \$7724.69 at the end of December. Pat also distributed a check register, summary of expenses in 2012 and copy of the budget.

## **Chair Reports**

Legislative-Pam mentioned that we still needed volunteers for the Spring Hill Visit in March. Denny Smith and Linda Robinson both volunteered to go.

SHRM Foundation: Melva Gray stated that she would like some ideas for SHRM Foundation fundraisers for the year. Pam Werstler suggested that Melva go to the Volunteer Leadership Resource site (available through the SHRM website) for links to ideas, tool kits and other things that could help.

Community & College Relations: Denny Smith stated that the community speaker for January would be Gina Smith from the American Heart Association. Gina will speak about Heart 360 and Fit Alabama. Denny also reviewed a webinar that he and Robin Jackson attended with C-vent. C-vent would offer the chapter a way to take payments for membership, meetings and more online with credit cards rather than taking money at the door. C-vent charges \$500 per year to do this and can customize the site to your chapter's specifications. Denny agreed to send information about C-vent out to the chapter. Robin stated that we could discuss and vote on whether or not to pursue this at next month's board meeting.

Special Events Director: Cathy Shallal asked the board about possible dates for the Spring Social. Cathy said that we did it last year around May 3<sup>rd</sup> at the Brick. Cathy said that she would check with the Brick and a few other places to have it around the same time this year. Cathy also confirmed the date of the Fall Workshop as September 11<sup>th</sup>. Cathy stated that she would contact the Robotics Center about reserving that date for this year.

Diversity: (See note about Darleen Pope, above)

Certification: Mary Ila Ward stated that she already had some interest in study groups for the HR Certification classes. Mary Ila stated that she would like to do this again in the spring on March 26<sup>th</sup> and April 9<sup>th</sup> in full day increments again. Mary Ila stated that this format worked well for her.

Director of College Relations

Jeff Powers was not present for this meeting. Robin stated that Jeff was speaking to the Athens State Student SHRM Chapter on January 14<sup>th</sup>. Pam stated that Tiffany Weaver, who is the Athens State Student SHRM Chapter President, recently passed the SHRM Assurance of Learning Assessment. Tiffany was the first Athens student to sit for and pass the exam. Pam stated that this exam was for students who did not yet meet the requirements for taking the PHR or SPHR exams. Mary Ila stated that she would get more information about the Assurance of Learning exam to include in her training options for the study groups.

Technology: Amanda Tidwell was not present for this meeting.

**IV. Old Business**

None

**V. New Business**

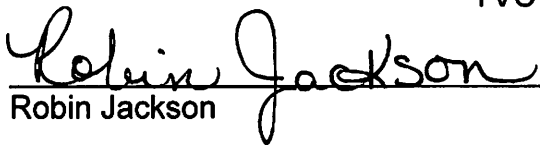
**VI. Announcements**

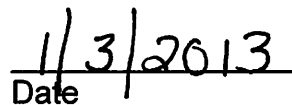
**VIII. Action items**

Respectfully Submitted,  
Amy Smith, PHR

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Final Approval  
TVC-SHRM Chapter President

  
Robin Jackson

  
Date